



AUTOMATIC WITHDRAWAL CHECKLIST

Use the Electronic Transaction Form you completed for your direct deposits you need to transfer. These are the most common:

AUTOMATIC WITHDRAWAL AUTHORIZATION

Use this form to authorize a change to any automatic payment, or withdrawal from your account. Use one form for each automatic withdrawal. Many companies and agencies make it easy to change your account online.

- Payroll
- Investments
- Retirement Plans
- Social Security
- Home Mortgage
- Auto Loans
- Utilities
- Insurance
- Cable/Internet
- Gym/Club Memberships
- Credit Cards
- Investments
- Subscriptions
- Charity Donations

Name of Company:

Account Number:

Payment Account:

Address:

City, State, Zip:

Phone:

Please change my automatic withdrawal from the following account

Financial Institution

Account #

Routing #

Please change or add my automatic withdrawal to the following account

Financial Institution: Great Oaks Bank

Account #

Routing # 061211430

Thank you.

This authorization will remain in effect until I have submitted to you a new authorization or until you have been notified by me in writing that this authorization has been changed or revoked.

Signature:

Name:

Address:

City, State, Zip:

Phone Number: